Croydon Community School & OPTIONS

Governance and Management Policy

PURPOSE

To ensure Croydon Community School & OPTIONS is aware of the range of governance related policies developed by DET.

To ensure the school complies with DET policy and guidelines.

SCOPE

Schools manage a range of functions and activities.

The Department provides schools with a range of advice so that they can meet various legislative and policy requirements relating to school governance.

The policy is intended for School Leadership and School Council.

POLICY

School Council has developed policies in the following governance and management areas:

- School Council Legal Framework, School Council Elections, School Council Meetings
- Accountability and Improvement (Framework for School Improvement)
- Archives and Records Management
- Home Schooling
- Information and Privacy
- Freedom of Information
- Fraud and Corruption
- Gifts, Benefits and Hospitality
- Volunteer Workers
- Banning, Search and Seizure of Harmful Items
- Duty of Care
- Risk Management
- Dangerous Goods and Hazardous Substances
- Accident Recording and Reporting
- Emergency and Critical Incidents
- Emergency Management Planning
- Emergency and Incident Reporting
- Medical Emergencies
- Security Risk Management
- Personal Devices – Parent Payments & Access
- Naming a School
- Protocols for Members of Parliament Visiting Schools
- Relationships with the Media
- Copyright and Intellectual Property
- Conducting Research
- Advertising
- Asset Management and SEIS
- Camps and Excursions
- School Maintenance
- Smoking Ban
- Digital Technologies (Internet/Social Media/Devices)

- Mobile Phones, Use by Children
- Parent Payments
- Dress Code
- Conducting Research
- Copyright
- Personal Devices – Parent Payments & Access
- Protocols for Members of Parliament Visiting Schools
- Framework for Improving School Outcomes
- Performance & Development
- Advertising
- School Hours

The school monitors changes and regularly updates these policies.

FURTHER INFORMATION AND RESOURCES

References:

www.education.vic.gov.au/school/principals/spag/governance/pages/governance.aspx

www.education.vic.gov.au/school/principals/spag/management/pages/management.aspx

Please refer also to the school's Policy Development and Review Policy.

REVIEW CYCLE

This policy, first developed in this format in March 2019 and will be reviewed as part of the school's three-yearly review cycle or if guidelines change (latest DET update late May 2018).